



CITY OF THORP PERMIT APPLICATION



Applicant Information

Applicants Name: _____

Applicants Address: _____

Applicants Phone: (____) _____-____ Email: _____

Owners Name: _____

(if different)

Owners Address: _____

Owners Phone: (____) _____-____ Email: _____

Location of Work

Street Address: _____

Parcel Number(s): _____

Legal Description: _____

Building/Zoning/Land Use Permit

Description of Work: _____

(Diagram required on last page of application or as attachment)

Contractor Name: _____

Contractor Phone: (____) _____-____

Total Estimated Cost: \$ _____ Lot Size: _____

Parcel(s) Zoned: R1 R2 C1 C2 LI GI UT
(circle one)

Proposed Setbacks: Front: _____ ft. Rear: _____ ft. Sides: _____ ft.; _____ ft.

Enter fee subtotal for this section at right

Fee \$ _____
See fee schedule on last page

Driveway Construction/Location Permit

Nature of Work: Driveway Repair Driveway Replacement New Driveway
(circle one)

Diagram required on last page of application or as attachment.

Measurement of Proposed Driveway Apron: _____ ft.

Contractor Name: _____

Contractor Phone: (_____) _____ - _____

Enter fee subtotal for this section at right Fee Subtotal: \$ N/A

Sidewalk Construction/Repair Permit

Nature of Work: Sidewalk Repair Sidewalk Replacement New Sidewalk
(circle one)

Diagram required on last page of application or as attachment.

Contractor Name: _____

Contractor Phone: (_____) _____ - _____

Enter fee subtotal for this section at right Fee Subtotal: \$ N/A

Permit for Excavation of Streets, Alleys, Public Ways and Grounds

Description of Work: _____

(Diagram required on last page of application or as attachment)

Contractor Name: _____

Contractor Phone: (_____) _____ - _____

Please attach proof of at least \$1,000,000 in Comprehensive General Liability Insurance

Enter fee subtotal for this section at right (\$50 per excavation or amendment) Fee \$ _____

Water, Sanitary Sewer, or Storm Sewer Utility Service Permit

(Diagram required on last page of application or as attachment)

Service Type: Residential Commercial Industrial (circle one)

Water Service Type: _____ Size: _____ in. Meter Size Requested: _____ in.
(copper, plastic, other) (3/4", 1", other) (3/4", 1", other)

Sewer Service Type: _____ Size: _____ in.
(PVC, clay, iron, other) (4", 6", larger)

Storm Sewer Connection Location: _____

Size of Area Being Drained by New Connection: _____ Connection Size: _____ in.
(2", 4", 6", larger)

Contractor Name: _____ Phone: (_____) _____ - _____

Enter fee subtotal for this section at right Fee \$ N/A

Street Use Permit:

Description of Use: _____

(Diagram required on last page of application or as attachment)

Enter fee for this section at right (\$25)

Fee \$ _____

Diagram

Please include pertinent diagrams in this section. You may attach separate diagrams if necessary.

Fee Calculation and Signature

Add the fee sub-totals from each sub-section above and enter total fee due at right

Total Fee Due: \$ _____

I, the undersigned applicant, hereby attest the the above information is true and correct to the best of my knowledge. I understand that work may not commence until I have been issued a valid permit by the City of Thorp. Commencement of work prior to issuance of a permit, or completion of work inconsistent with the information and diagrams provided as part of my application could result in a \$500 penalty. I agree to file an amendment to this applications and pay an additional \$20 fee should I require actual work to deviate from that represented on this application. All work shall be completed in a manner consistent with City of Thorp building specifications, codes, and ordinances. I understand that the City of Thorp may revoke my permit for failure to comply. I also agree to let City of Thorp zoning and inspection staff to have reasonable access to my property as needed to approve this application and to inspect my work once commenced and/or completed.

Signature: _____

Date: _____

<u>City of Thorp Administrative Use Only</u>		
Permit #:		
Date Application Received:	_____	Initials: _____ Date: _____
Application Reviewed for Completeness:		Initials: _____ Date: _____
Application Fee of \$ _____ has been collected:		Initials: _____ Date: _____
Applicant has no delinquencies that should prevent issuance:		Initials: _____ Date: _____
Application meets zoning requirements:		Initials: _____ Date: _____
Site visit completed; meets specfications:		Initials: _____ Date: _____
Application is hereby fully approved and shall be valid for one year from the date below:		
Signature:	_____	Date: _____
Application is hereby approved with the following conditions and shall be valid for one year from the date below:		
Signature:	_____	Date: _____
Application is denied based upon the following*:		
Signature:	_____	Date: _____

*Applicant may file an amended form within 10 days to bring project into compliance, and be eligible for reinspection at no charge. Amendements filed more than 10 days after denial shall be considered NEW applications and new fees shall apply.

<u>Fee Schedule:</u>	<u>Fee:</u>
Building/Zoning Permit (maintenance w/no site visit such as roofing, siding & windows)	\$25
Building/Zoning Permit (site visit required for setback or property line verification such as fences and sheds <150 sq. ft.)	\$50
Building/Zoning Permit (new construction or remodel of uninhabited structures such as detached garages and sheds)	\$75
Building/Zoning Permit (new construction or remodel of habited structures or commercial or industrial structures where employee spend significant time and customers complete transactions)	\$100
Application for sign or mural permit	\$50

