

MINUTES
CITY OF THORP REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 12, 2015 AT 6:30PM
IN THORP CITY HALL

ROUTINE BUSINESS

1. Call to Order/Pledge of Allegiance
The meeting was called to order at 6:30pm. In attendance were Mayor Stroinski; Alderpersons Smriga, Lawcewicz, and Wnek; DPW McCredden; Police Chief Verges; Library Director Beloungy; Deputy Clerk-Treasurer Pogodzinski; and City Administrator Reeg. Alderperson Abramczak and Alderperson-Nominee Cowley were absent.
2. Comments and suggestions from pre-registered citizens
Jill Boie (206 W. Grant St., Thorp) spoke on behalf of the Library Board requesting additional funding as the library was in dire need.
Michael Einhorn (411 E. Prospect St., Thorp) also spoke on behalf of the Library Board and requested additional funding for the library.
Sally Seaman (300 W. Elm St., Thorp) spoke against the issuing of the Conditional Use Permit for Holland's Family Cheese.
Lindsey Fox spoke in favor of the Conditional Use Permit for Holland's Family Cheese.
Julie Burkhardt (208 W. Hill St., Thorp) spoke against the HFC CUP.
Dwight Perkins (305 W. Schmidt St., Thorp) spoke against the HFC CUP.
Ashlyn Nowobielski spoke in favor of the HFC CUP.
Marieke Penterman spoke in favor of the HFC CUP.
3. Consent Agenda—The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately
 - a. Approval of minutes from September 14, 2015 Regular City Council meeting
 - b. Approval of appointment of Tom Cowley as Ward 1 Alderperson (competing term of Jeff Baumgarten)
 - c. Approval of appointment of Tom Cowley to Library Bd. and Tourism Commission, and Robbie Krzyzanowski to Planning Commission
 - d. Approval of Operator's License for Carrie J. DerksM/M/S (Smriga, Wnek) to approve the consent agenda. Carried unanimously.
4. Discussion and possible action relating to monthly reports:
 - a. Administrator's Report, Financial Report, Vouchers, Payroll Register & Journal Entries
M/M/S (Wnek, Lawcewicz) to approve all as presented. Carried unanimously.
 - b. Police Department monthly report
Nothing in addition to the monthly report.
 - c. Public Works/Utilities monthly report
Nothing in addition to the monthly report.
 - d. Library monthly report
In addition to the monthly report, Beloungy reiterated the major concerns over library funding in 2016.
 - e. Reports from various committees
None.
 - f. Reports from elected officials
None.

OLD BUSINESS

5. Discussion and possible action relating to pending manure spreading ordinances

The City Council had previously agreed that it wanted to enact an ordinance regarding the spreading of manure in the city. Reeg had new standard language that was part of the Wisconsin Nutrient Management Standard. He was looking for guidance on the time requirements for “effective incorporation” and being “substantially buried”, and if the City Council wanted the standards to apply to city-owned lands outside the city limits as well as all lands within the city limits.

It was agreed by general consensus that the ordinance should be drafted with 24 hour or less time requirements, and that it should pertain to city owned land outside the city limits. The ordinance would be drafted and brought back for further review and enactment.

No action taken.

6. Update on procedures, costs, and implications of adding a canine unit to the PD

Several pages of data, cost estimates, and grant possibilities were presented by Officer Geske. There were a lot questions that remained to be answered. A demo and Q&A from another canine unit were requested. Some questions on joint ownership with neighboring communities were also posed. It was agreed by general consensus to discuss further at a future time. No action taken.

7. Discussion and possible action relating to S. Adams St. bridge project

Reeg presented a memo that outlined progress in some areas, and setbacks in others. The bottom line was that the project was stagnant, though it was not out of the question that some construction could still begin this fall. No action taken.

8. Discussion and possible action relating to land lease/donation to Thorp Ball Club, Inc.

The City Attorney had drafted a lease as prescribed by the City council—but issued warning that it would be very easy (and in his opinion likely) for the city to take over responsibility for the pending facility. In reviewing the lease, the ball club questioned a certain section regarding the future transfer of ownership—being concerned that it may make potential donors skeptical of the longevity. There were clearly more details to work out. Mayor Stroinski and Reeg would meet with some club members to discuss. No action taken.

9. Discussion and possible action relating to Well #9/Water Treatment Plant repairs including:

a. Award bid for W. Lawrence Street water main installation

Two bids had been received (Haas Sons at \$56,767.25 and Merrill Gravel & Construction at \$85,673.00).

M/M/S (Wnek, Lawcewicz) to award the bid to Haas for \$56,767.25. Carried unanimously. Reeg and McCredden also gave a status update on the various undertakings to finally eliminate the sediment issue in the area. No further action taken.

10. Discussion and possible action relating to CTH X Sewer Cleaning & Televising project’s diagnostic results

Video of several of the worst areas was reviewed. In most areas, sewer lining should be sufficient to address the issues. There was approximately 250 feet on W. Stanley Street that should be replaced, and due to the pending 2016 Stanley Street resurfacing project, should be bid and completed yet this fall.

M/M/S (Smriga, Lawcewicz) to bid out for fall construction the requested ~250 feet. Carried unanimously.

NEW BUSINESS

11. Resolution 2015-10-1 “Resolution Authorizing the Reallocation of Expenses for City Hall Improvements from Operating Budget to City Hall Reserve”
Reeg noted that there were outstanding expenses for concrete and this item was not ready for action. No action taken.
12. Preliminary discussion regarding pending request for annexation into the City of Thorp
Reeg reported that Corry Treffert, who lived at N14952 Wilderness Ave. (N. Cemetery St.), was interested in annexing his property into the City of Thorp—in particular due to the pending need for water and sewer service. He did, however, only want to annex a small portion surrounding his house and leave his other acreage in the township. It was agreed by general consensus that the petition for annexation would only be considered if the entire parcel was annexed.
13. Resolution 2015-10-2 “A Resolution Authorizing a Revised Development Agreement with GC Country Developments, L.L.C. and Providing for the Issuance of a Tax Increment Project Revenue Bond of the City of Thorp, Wisconsin”
Reeg noted that due to a discrepancy that was encountered on the expiration of the expenditure period for TID#4, a revised agreement was needed to ensure that the developer’s incentives were not lost due to a technical error.
M/M/S (Lawcewicz, Smriga) to adopt the resolution. Carried unanimously.
14. Ordinance 2015-10-3 “An Ordinance Amending Section 3-2-3(e) of the City of Thorp Code of Ordinances Regarding Storm Sewer Special Assessments”
M/M/S (Smriga, Wnek) to enact the ordinance. Carried unanimously.
15. Discussion and possible action to approve as is, approve with additional conditions, or deny the Conditional Use Permits application from Holland’s Family Cheese
There were a few short comments from each of the present members of the City Council.
M/M/S (Wnek, Smriga) to deny the Conditional Use Permit application. Carried unanimously.
16. Discussion and possible action relating to Planning Commission recommendations (if any) regarding parking stalls, propane tanks, and beer gardens, outdoor volleyball courts, and other outdoor extensions of licensed premises
Reeg noted that there were recommendation from the Planning Commission on each of these subjects, but that ordinances would be drafted and brought back for future consideration. No action taken.
17. Preliminary discussion regarding the 2016-2020 5-Year Capital Plan
Reeg presented a first draft of the 2016-2020 Capital Plan. He requested that the City Council look at it and bring back suggestions for later consideration. He reminded the City Council that due to the newly adopted debt policy, there were no plans for new borrowing in 2016. No action taken.
18. Preliminary discussions regarding the 2016 Operating Budget, budget workshops, and budget adoption timeline
In order to meet the publication requirements to adopt the 2016 General Fund Operating Budget at the regular City Council meeting in November, Reeg noted that the officially proposed budget needed to be published on October 21st. Accordingly, it was agreed by general consensus to hold budget workshops on October 15th at 5:30 and October 19th at 5:00. No action taken.

CLOSED SESSION

19. Consider moving into closed session per Wis. Stats. 19.85(1)(c) to discuss the following:

a. Discuss performance evaluation data of the Director of Public Works

M/M/S (Lawcewicz, Wnek) to move onto closes session.

20. Reconvene into open session for any action required as the result of closed session

M/M/S (Lawcewicz, Smriga) to reconvene into open session. Carried unanimously.

No action taken as the result of closed session.

CLOSING BUSINESS

21. Comments and suggestions from pre-registered citizens

None.

22. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items

None.

23. Adjournment

M/M/S (Lawcewicz, Smriga) to adjourn at 8:59pm. Carried unanimously.

Date of Publication

Ray Stroinski
Mayor

Randall D. Reeg
Administrator/Clerk-Treasurer