

MINUTES
CITY OF THORP REGULAR CITY COUNCIL MEETING
MONDAY, JUNE 13, 2016 AT 6:30PM

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 6:30pm. In attendance were Mayor Stroinski; Alderpersons Cowley, Lawcewicz, Abramczak, Smriga, and Wnek; DPW McCredden; Police Chief Verges; Library Director Belongy; Deputy Clerk-Treasurer Pogodzinski; and City Administrator Reeg.

PUBLIC HEARINGS

2. Public Hearing for Citizen Participation Plan for CDBG-PF Grant for S. Adams St. Bridge Replacement Project

a. Open Public Hearing

Mayor Stroinski opened the public hearing at 6:30pm.

b. Project Information/Background

Reeg gave an overview of the project status.

c. Public Commentary

Bob Hmielak (406 E. School St., Thorp) inquired about the total project cost, and how much was covered by grant monies.

d. Close Public Hearing

M/M/S (Wnek, Lawcewicz) to close the public hearing at 6:33pm. Carried unanimously.

3. Public Hearing on proposed special assessment for sewer replacement on W. Stanley St.

a. Open Public Hearing

Mayor Stroinski opened the public hearing at 6:34pm.

b. Project Information/Background

Reeg and McCredden gave a brief review of the project.

c. Public Commentary

Terry Jasmer asked about notifications of the project (claiming they had received none) and if the private laterals should have been replaced. McCredden noted that the private laterals had appeared to be in good condition during the project.

d. Close Public Hearing

M/M/S (Smriga, Wnek) to close the public hearing at 6:37pm. Carried unanimously.

ROUTINE BUSINESS

4. Comments and suggestions from pre-registered citizens

None.

5. Consent Agenda—The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately

a. Approval of minutes from May 9, 2016 Regular City Council meeting

b. Approval of minutes from May 19, 2016 Special City Council meeting

M/M/S (Abramczak, Lawcewicz) to approve the consent agenda. Carried unanimously.

6. Discussion and possible action relating to monthly reports:

a. Administrator's Report, Financial Report, Vouchers, Payroll Register & Journal Entries

Due to unforeseen circumstances, Reeg did not have an Administrator's Report this month.

M/M/S (Wnek, Abramczak) to approve the Financial Report, Vouchers, Payroll Registers and Journal Entries as presented. Carried unanimously.

b. Police Department monthly report

Nothing in addition to the monthly report.

- c. Public Works/Utilities monthly report; approval of monthly budget allocation
M/M/S (Smriga, Lawcewicz) to approve a monthly budget allocation of \$34,125. Carried unanimously.
- d. Library monthly report
Nothing in addition to the monthly report.
- e. Reports from various committees
None.
- f. Reports from elected officials
None.

OLD BUSINESS

- 7. Review and possible approval of Chapters 1-4 of the Thorp Police Department Policies and Procedures Manual
Mayor Stroinski asked the City Council how much review they had been able to accomplish. Reeg noted that he had read the first two chapters and found some significant deficiencies. Mayor Stroinski also suggested that the other full-time officers be involved in the review process.
M/M/S (Wnek, Smriga) to have the Mayor, City Administrator, Police Chief and full-time officers work together to review the first two chapters and to bring them back for approval thereafter. Carried unanimously.
- 8. Discussion and possible action relating to CJIS compliance and IT needs for Thorp Police Dept.
Reeg had a new lead for some third-party advice. Verges had a lead on a third-party to build a new server for the PD. No action currently needed, but decision would need to be made soon.
No action taken.
- 9. Resolution 2016-06-1 “Resolution Approving Pay Application #3 from Haas Sons Inc. for S. Adams Street Bridge Project”
M/M/S (Abramczak, Wnek) to adopt the resolution. Carried unanimously.
- 10. Resolution 2016-06-2 “Resolution Approving Final Pay Application from Haas Sons Inc. for W. Lawrence St. Water Main Installation”
M/M/S (Lawcewicz, Smriga) to adopt the resolution. Carried unanimously.
- 11. Resolution 2016-06-3 “Resolution Approving Pay Application #4 from Haas Sons Inc. for Well #15 Project”
M/M/S (Lawcewicz, Cowley) to adopt the resolution. Carried unanimously.
- 12. Resolution 2016-06-4 “Resolution Approving Pay Application #2 from Haas Sons Inc. for 2015 W. Stanley St. Sewer Replacement”
M/M/S (Cowley, Wnek) to adopt the resolution. Carried unanimously.

NEW BUSINESS

- 13. Approve issuance of annual new and renewal Liquor, Operator’s, and Cigarette licenses
M/M/S (Wnek, Lawcewicz) to approve all, except Sun up Saloon which would be considered separately, contingent upon all delinquencies being cleared up prior to issuance of the new licenses. Carried unanimously.
M/M/S (Wnek, Smriga) to approve the licenses for Sun up Saloon contingent upon occupancy permits from the state being acquired and all local requirements being met by August 15, 2016. If these condition were not met applications would need to be resubmitted. Carried unanimously.

14. Resolution 2016-06-5 “Final Resolution in Accordance with Wisconsin Statute Section 66.0703 Authorizing the Levying of a Special Assessment Against Benefitted Properties in the 2016 W. Stanley Street Assessment District”
M/M/S (Abramczak, Lawcewicz) to adopt the resolution. Carried unanimously.
15. Discussion and possible action relating to a potential ordinance authorizing chickens in the city limits
It was agreed by general consensus to review sample ordinances and discuss local feasibility next month. No action taken.
16. Discussion and possible action relating to purchase of new lift gate for Department of Public Works & Utilities
M/M/S (Lawcewicz, Abramczak) to approve \$2726 for the purchase of a new lift gate. Carried unanimously.
17. Discussion and possible action relating to possible sale of a portion of city-owned land in Town of Thorp
Pros and cons were briefly discussed. It was agreed by general consensus to investigate the feasibility of annexing the land into the city limits and discuss further next month. No action taken.
18. Consideration of request for donation to fireworks by Thorp Area Chamber of Commerce
M/M/S (Abramczak, Wnek) to approve a \$1000 donation for fireworks. Carried unanimously.
19. Resolution 2016-06-6 “Resolution Approving 2015 Consumer Confidence Report for Water Utility”
M/M/S (Smriga, Abramczak) to adopt the resolution. Carried unanimously.
20. Resolution 2016-06-7 “2015 Compliance Maintenance Resolution”
M/M/S (Wnek, Smriga) to adopt the resolution. Carried unanimously.
21. Discussion and possible action relating to recommendations from Public Works & Utilities Board regarding requests for credits to utility bills including:
 - a. Carol Konieczny
 - b. Mike Rosemeyer
 - c. Craig & Courtney LuzinskiM/M/S (Lawcewicz, Smriga) to approve an \$1886.05 credit for Carol Konieczny. Carried unanimously.

CLOSED SESSION

22. Consider moving into closed session per Wis. Stats. 19.85(1)(e) to discuss the following:
 - a. Discussion of potential investment of public funds to purchase property for future public use
M/M/S (Wnek, Lawcewicz) to move into closed session. Carried unanimously.
23. Reconvene into open session for any action required as the result of closed session
M/M/S (Smriga, Wnek) to reconvene into open session. Carried unanimously.
No action as the result of closed session.

CLOSING BUSINESS

24. Comments and suggestions from pre-registered citizens
None.

25. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items
Aldersperson Abramczak noted some challenges with addresses and emergency responses for the annexed properties on N. cemetery Street. Reeg noted that this had already been discussed at the staff level and a meeting will be planned in the near future.

26. Adjournment
M/M/S (Lawcewicz, Wnek) to adjourn. Carried unanimously.

Date of Publication

Ray Stroinski
Mayor

Randall D. Reeg
Administrator/Clerk-Treasurer