

MINUTES
CITY OF THORP REGULAR CITY COUNCIL MEETING
MONDAY, AUGUST 8, 2016 AT 6:30PM

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 6:30pm. In attendance were Mayor Stroinski; Alderpersons Lawcewicz, Abramczak, Rosemeyer, and Wnek; DPW McCredden; Deputy Clerk-Treasurer Pogodzinski; Police Chief Verges; and City Administrator Reeg. Alderperson Cowley was absent.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

Philip Haas (N14582 Cty Rd. M, Thorp) spoke regarding CUPs and odor at Holland's Family Cheese. He stated that he felt the city was brushing aside the wishes of the community and ignoring the odor problem. He stated that the Haas family had met and, without drastic action by the city to address the odor, would be pulling all of their equipment out of the city that he contended would cost the city \$112,000 in revenue (his assertions regarding revenue were not accurate).

3. Consent Agenda—The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately

- a. Approval of minutes from July 11, 2016 Regular City Council meeting
- b. Approval of appointment of Josh Rosemeyer to complete term as Ward 4 Alderperson (vacated by Judy Smriga)
- c. Approval of appointment of Kurt Rhyner to Park & Recreation Board
- d. Approval of Operator's License for Nicole J. Heck
- e. Approval of Operator's License for David C. Bernatz
- f. Approval of Operator's License for Arlene M. Frye
- g. Approval of Operator's License for Julie A. Shore
- h. Approval of Operator's License for Deborah A. Stauffacher
- i. Approval of Operator's License for Melodey J. Haras

M/M/S (Wnek, Lawcewicz) to approve the consent agenda. Carried unanimously.

4. Administer Oath of Office to Josh Rosemeyer

Reeg administered the Oath of Office to Alderperson Rosemeyer.

5. Discussion and possible action relating to monthly reports:

- a. Administrator's Report, Financial Report, Vouchers, Payroll Register & Journal Entries
M/M/S (Wnek, Abramczak) to approve the vouchers, payroll register, and financial report (no new JE at time of meeting). Carried unanimously.
It was agreed by general consensus to have the appreciation picnic on September 14th.
- b. Police Department monthly report
In addition to the monthly report, it was noted that the new squad was up and running and the old one would be put out for bids soon. No action taken.
- c. Public Works/Utilities monthly report; approval of monthly budget allocation
M/M/S (Abramczak, Lawcewicz) to approve a monthly allocation of \$43,175. Carried unanimously.
- d. Library monthly report
Nothing in addition to the monthly report.
- e. Reports from various committees
None.
- f. Reports from elected officials
None.

OLD BUSINESS

6. Discussion and possible action to grant extension for state occupancy permits for Sun Up Saloon (triggering issuance of liquor licenses)
Jamie Truckey was on hand and requested the license be issued immediately. With a projected opening date of August 17th, and an alcohol ordering deadline pending, they needed the license right away for timing purposes.
M/M/S (Abramczak, Lawcewicz) to approve the issuance of the license. Carried unanimously.
7. Discussion and possible action relating to CJIS compliance and IT needs for Thorp Police Department
With Mayor Stroinski and Reeg having recently decided to entrust Verges to come up with an appropriate solution on her own, Verges was recommending a custom-built stand-alone police server from Business Software Innovations at a quoted price of \$3204. There would need to be some additional encryption and security software, but felt the total cost should not exceed \$4000. Discussion of funding sources ensued. Verges noted that \$1807.97 had been received from a forfeiture and those funds could be applied. Reeg confirmed that there was a sufficient balance in annual contingency funds to cover the rest of the \$4000.
M/M/S (Wnek, Lawcewicz) to approve up to \$4000, with revenue sources as discussed, for the server and software. Carried unanimously.
8. Discussion and possible action relating to 2017 Street & Utilities project including:
 - a. Establish preliminary project scope based on costs estimates and bonding capacity
Based on cost estimates, Reeg reported that without exceeding the recently adopted debt limit policy, the inclusion of S. Conway Street in the project was not feasible. The importance of S. Conway Street for access to our pool and library was discussed. It was agreed by general consensus to include Conway Street in the scope of the project, with the understanding that if bid numbers weren't right, Conway Street could still be eliminated.
 - b. Consider revised Scope of Services agreement with SEH for Rusch Street engineering
M/M/S (Wnek, Lawcewicz) to approve the revised agreement. Carried unanimously.
 - c. Consider Scope of Services agreement with SEH for Conway Street engineering
M/M/S (Wnek, Lawcewicz) to approve the agreement. Carried unanimously.
9. Discussion and possible action relating to Adams Street bridge project including:
 - a. Resolution 2016-08-1 "Resolution Approving Change Order #1 for Adams Street Bridge Project"
M/M/S (Abramczak, Wnek) to adopt the resolution. Carried unanimously.
 - b. Resolution 2016-08-2 "Resolution Approving Final Pay Application from Haas Sons Inc. for Adams Street Bridge Project"
M/M/S (Lawcewicz, Wnek) to adopt the resolution. Carried unanimously.
10. Discussion and possible action relating to Well #15 project including:
 - a. Resolution 2016-08-3 "Resolution Approving Change Order #7 for Well #15 Project"
M/M/S (Abramczak, Lawcewicz) to adopt the resolution. Carried unanimously.
 - b. Resolution 2016-08-4 "Resolution Approving Certificate of Substantial Completion"
M/M/S (Wnek, Rosemeyer) to adopt the resolution. Carried unanimously.
 - c. Resolution 2016-08-5 "Resolution Approving Final Pay Application from Haas Sons Inc. for Well #15 Project"
M/M/S (Lawcewicz, Wnek) to adopt the resolution. Carried unanimously.

- d. Approval of Project Acceptance Certification
M/M/S (Abramczak, Rosemeyer) to approve. Carried unanimously.
- e. Approval of Wage Rate Compliance and use of American Iron & Steel Certification
M/M/S (Wnek, Rosemeyer) to approve. Carried unanimously.

11. Discussion and possible action relating to hockey boards at skating rink

Reeg noted that multiple options had been researched, but that for the \$7500 included in the capital plan, new hockey boards weren't really feasible. Some boards and footings were possible for ~\$8500, but that did not include labor to disassemble and reassemble the boards. McCredden felt \$1500 as a reasonable number for labor.

M/M/S (Lawcewicz, Rosemeyer) to approve \$10,000 for the project. Carried unanimously.

NEW BUSINESS

12. Resolution 2016-08-6 "Resolution Establishing Policy for Attendance Requirements for Applicants for Licenses, Permits, Variances, Amendments and Other Special Permission and Exemptions"

After discussions regarding whether or not a person should get a second chance after an initial no-show, and applicant notification, it was agreed by general consensus to table until September.

13. Discussion and possible action relating to possible purchase of extended warranty for new squad

Discussion was held on experience with previous warranties (or lack thereof).

M/M/S (Lawcewicz, Abramczak) not to purchase an extended warranty.

CLOSED SESSION

14. Consider moving into closed session per Wis. Stats. 19.85(1)(e) to discuss the following:

- a. Discussion of potential investment of public funds to purchase property for future public use

M/M/S (Abramczak, Lawcewicz) to move into closed session. Carried unanimously.

15. Reconvene into open session for any action required as the result of closed session

M/M/S (Lawcewicz, Wnek) to reconvene into open session. Carried unanimously.

M/M/S (Rosemeyer, Wnek) to authorize the Mayor and City Administrator to acquire the property at 228 N. Washington Avenue. Carried unanimously.

CLOSING BUSINESS

16. Comments and suggestions from pre-registered citizens

None.

17. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items

None.

18. Adjournment

M/M/S (Abramczak, Wnek) to adjourn. Carried unanimously.

Date of Publication

Ray Stroinski
Mayor

Randall D. Reeg
Administrator/Clerk-Treasurer