

MINUTES
CITY OF THORP REGULAR CITY COUNCIL MEETING
MONDAY, SEPTEMBER 12, 2016 AT 6:30PM
IN THORP CITY HALL

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 6:30pm. In attendance were Mayor Stroinski; Alderpersons Cowley, Lawcewicz, Abramczak, Rosemeyer, and Wnek; DPW McCredden, Police Chief Verges, Deputy Clerk-Treasurer Pogodzinski; and City Administrator Reeg.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

Bob Hmielak (406 E. School St., Thorp) brought up the issue of a resident whom he believed had too many dogs, a residence with garbage and refuse collecting and not being disposed of, and CenturyLink's tipping cable boxes.

Phil Haas (N14582 Cty Rd. M, Thorp) spoke regarding odor from Holland's Family Cheese. He noted that he did not apologize to the Pentermans despite the rumor around town that he had. He stated that their original plan had included a cover on the manure pit, and that he did not blame the Pentermans but the City Council at the time the CUP was issued. He again stated that Haas Sons Inc. would be moving their personal property out of town if the City Council did not take action to reduce the odor. He claimed it would cost the City of Thorp \$30,000 in revenue. (This assertion was inaccurate as removal of personal property would not reduce revenue, but instead shift the tax burden to other property owners resulting in them paying more.)

Deanna Abramczak (501 W. Lawrence St., Thorp) spoke regarding sediments in her water. Despite the home only being about 3 years old, and the city installing a new water main and water service to her home, she noted that there was still sediment in her water and they weren't comfortable drinking it.

Items 6, 10, and 12 were taken out of order at this point. Minutes will be kept in numerical order for record-keeping purposes.

3. Consent Agenda—The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately

- a. Approval of minutes from August 8, 2016 Regular City Council meeting
- b. Approval of Operator's License for Lacey M. Ladewig
- c. Approval of Operator's License for Brittany D. Thomas
- d. Approval of Operator's License for Sara R. Votava
- e. Approval of Operator's License for Michael A. Kaiser
- f. Approval of Operator's License for Amanda E. Hamm
- g. Approval of Operator's License for Jordan E. Sheehan

M/M/S (Abramczak, Wnek) to approve the consent agenda. Carried unanimously.

4. Discussion and possible action relating to monthly reports:

- a. Administrator's Report, Financial Report, Vouchers, Payroll Register & Journal Entries

M/M/S (Wnek, Abramczak) to approve all as presented. Carried unanimously.

- b. Police Department monthly report

Verges had nothing in addition to her monthly report. Reeg presented an addendum to the Chief's report, clarifying some inaccuracies regarding a grant.

- c. Public Works/Utilities monthly report; approval of monthly budget allocation

In addition to the monthly report, McCredden reported that the sewer lining on CTH X was scheduled to occur the first week of October.

M/M/S (Wnek, Lawcewicz) to approve the monthly allocation of \$30,775. Carried unanimously.

Reeg thanked McCredden for coming in on his day off to help with a Boy Scout merit badge.

- d. Library monthly report
In addition to her monthly report, Beloungy reported that the library building had been damaged by a courier truck. Estimates for repair were being sought.
- e. Reports from various committees
None.
- f. Reports from elected officials
Reeg noted that members of the City Council were invited to accompany staff on the Monday Morning Ward Walks.

OLD BUSINESS

- 5. Resolution 2016-08-6 “Resolution Establishing Policy for Attendance Requirements for Applicants for Licenses, Permits, Variances, Amendments and Other Special Permissions or Exemptions”
After brief discussion, an amendment was proposed that would require 24-hour’s notice for a first no-show in order to qualify for a second chance. Improper notice or a second no-show would result in an automatic denial with a 1-year waiting period for reapplication.
M/M/S (Rosemeyer, Wnek) to adopt the resolution as amended. Carried on a 4-1 vote with Alderperson Lawcewicz voting no.
- 6. Discussion and possible action relating to Odor Response Plan from Holland’s Family Cheese
Kim Rabuck thanked the City Council for their time, and noted that HFC wanted to be a good neighbor. She introduced Attorney Dan O’Callaghan.
Dan O’Callaghan presented a copy of their 5-point odor response plan.
M/M/S (Abramczak, Lawcewicz) to approve the plan and set a deadline of May 2017 for a significant odor reduction. Carried by a unanimous roll-call vote.
- 7. Resolution 2016-09-1 “Resolution Approving Pay Application #1 from Terra Engineering & Construction Corp. for Sewer Lining Project”
M/M/S (Wnek, Rosemeyer) to adopt the resolution. Carried unanimously.
- 8. Discussion and possible action relating to stormwater infrastructure improvements in municipal easement running between 303 and 305 W. Prospect Street
McCredden had consulted with Steve Haas, and presented cost estimates for stormwater improvements.
M/M/S (Wnek, Lawcewicz) to bid out the stormwater improvements. Carried unanimously.
- 9. Discussion and possible action to approve payment of relocation claim for Tom Morgan
M/M/S (Abramczak, Lawcewicz) to approve a payment of \$2182.44. Carried unanimously.

NEW BUSINESS

- 10. Presentation of audit for FY2015 by Jon Trautman of Schenck Business Solutions
Jon Trautman from Schenck presented the FY2015 audit. With no question from the City Council, Jon said he was always available throughout the year if questions arose. No action taken.
- 11. Consideration of 2-year contract extension with Bowmar Appraisal for maintenance assessing services
M/M/S (Abramczak, Rosemeyer) to approve the 2-year extension. Carried unanimously.
- 12. Consideration of Planning Commission recommendation for Conditional Use Permit application from John & Lana Ciolkosz for residential dwelling units in the C1 district
M/M/S (Wnek, Rosemeyer) to approve the CUP with the conditions recommended by the Planning Commission. Carried unanimously.

13. Discussion and possible action relating to potential utility rate increases including:
- a. Approval of Simplified Rate Case application to PSC for water utility increase
M/M/S (Lawcewicz, Cowley) to approve submission of the simplified rate case. Carried unanimously.
 - b. Resolution 2016-09-2 “Resolution Approving 3% Sewer Utility Rate Increase Effective January 1, 2017”
M/M/S (Lawcewicz, Wnek) to adopt the resolution. Carried unanimously.
14. Discussion and possible action relating to DPW request for purchase of a tiller
M/M/S (Wnek, Rosemeyer) to approve. Carried unanimously.

CLOSED SESSION

15. Consider moving into closed session per Wis. Stats. 19.85(1)(e) to discuss the following:
- a. Possible sale of land in the West Side Industrial Park
M/M/S (Wnek, Lawcewicz) to move into closes session. Carried unanimously.
16. Reconvene into open session for any action required as the result of closed session
M/M/S (Lawcewicz, Abramczak) to reconvene into open session. Carried unanimously.
No action as the result of closed session.

CLOSING BUSINESS

17. Comments and suggestions from pre-registered citizens
None.
18. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items
Reeg reminded the City Council about the city appreciation picnic on Wednesday September 14th.
19. Adjournment
M/M/S (Wnek, Lawcewicz) to adjourn at 8:37pm. Carried unanimously.

Date of Publication

Ray Stroinski
Mayor

Randall D. Reeg
Administrator/Clerk-Treasurer