

**MINUTES**  
**CITY OF THORP REGULAR CITY COUNCIL MEETING**  
**MONDAY, NOVEMBER 13, 2017 AT 6:30PM**

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 6:30pm. In attendance were Mayor Stroinski; Alderpersons Maslowski, Lawcewicz, Abramczak, Rosemeyer, and Wnek; DPW McCredden' Library Director Belongy; Deputy Clerk-Treasurer Pogodzinski; Police Chief Schneider; and City Administrator Reeg.

**PUBLIC HEARING**

2. Public Hearing on the 2018 General Fund Operating Budget

a. Open Public Hearing

Mayor Stroinski called the meeting to order at 6:30pm.

b. Public Commentary

Reeg gave an overview of the 2018 operating budget and its focus on capital improvements at the direction of the City Council.

No public commentary.

c. Close Public Hearing

M/M/S (Lawcewicz, Maslowski) to close the public hearing. Carried unanimously.

*Items # 11, 12, and 15 were taken out of order at this time. Minutes will be kept in numerical order for record-keeping purposes.*

**ROUTINE BUSINESS**

3. Comments and suggestions from pre-registered citizens

None.

4. Consent Agenda—The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately

a. Approval of minutes from October 9, 2017 Regular City Council meeting

b. Approval of minutes from October 17, 2017 Special City Council meeting

c. Approval of minutes from November 6, 2017 Special City Council meeting

d. Approval of Operator's License for Karen P. Ski

e. Approval of Operator's License for Minette T. Wendland

f. Approval of Operator's License for Renee K. Naves

M/M/S (Abramczak, Rosemeyer) to approve the consent agenda. Carried unanimously.

5. Discussion and possible action relating to monthly reports:

a. Administrator's Report, Financial Report, Vouchers, Payroll Register & Journal Entries

M/M/S (Wnek, Abramczak) to approve all as presented. Carried unanimously.

b. Police Department monthly report

Nothing in addition to the monthly report.

c. Public Works/Utilities monthly report; approval of monthly budget allocation

M/M/S (Wnek, Rosemeyer) to approve the monthly allocation of \$52,525. Carried unanimously.

d. Library monthly report

Nothing in addition to the monthly report.

e. Reports from various committees

None.

f. Reports from elected officials

None.

## **OLD BUSINESS**

6. Discussion and possible action to adopt the 2018 General Fund Operating Budget  
M/M/S (Wnek, Lawcewicz) to amend the proposed budget by: 1) applying \$40,000 in undesignated fund balance to reduce the levy by a corresponding amount; and 2) reduce the levy by and additional \$17,130 across various department as detailed in the City Administrator's budget memo to reflect a switch the HDHP with HSA's, and to adopt the summary budget as so amended. Carried by unanimous roll call vote.
7. Resolution 2017-11-1 "Resolution Approving Pay Application #7 from Haas Sons Inc. for 2017 Street & Utility Improvement Project"  
M/M/S (Wnek, Lawcewicz) to adopt the resolution. Carried unanimously.
8. Resolution 2017-11-2 "Resolution Approving Pay Application #1 from Haas Sons Inc. for 2017 Prospect Street Rehab Project"  
M/M/S (Lawcewicz, Maslowski) to table. Carried unanimously.
9. Project update on demolition of building at 228 N. Washington St.  
A brief update on the project was provided. The City Council made it clear that they felt uncomfortable in paying for steel for the wall of the neighboring building, regardless if it was in exchange for unbilled labor for roof repair (which they understood would be an eventual part of the project). Reeg noted he would let Darrel Haas know to bill for roof materials and labor only.  
M/M/S (Lawcewicz, Wnek) to pay for sidewalk repairs, parking bumpers and sign from the unexpended project budget. Carried unanimously.

## **NEW BUSINESS**

10. Resolution 2017-11-3 "Resolution Approving the Write-Off of Bad Debts and Outstanding Checks"  
M/M/S (Wnek, Rosemeyer) to adopt the resolution. Carried unanimously.
11. Discussion and possible action relating to agreement with SEH for engineering services for 2018 Street & Utility Improvement Project  
Two proposals for engineering were presented, one for \$71,000 with the historic level of construction inspection, and one for \$91,000 that included significantly expanded construction inspection.  
M/M/S (Wnek, Lawcewicz) to approve the \$91,000 contract. Carried on a 4-1 vote with Alderperson Abramczak voting no.
12. Discussion and possible action relating to \$200,000 grant for Lead Service Lateral replacement and program design  
Preliminary discussion was held regarding potential program designs. It was agreed by general consensus to table the subject until next month. McCredden was asked to provide information on the number of homes eligible on streets with recent utility work (which would then note require streets to be torn open to perform such work). No action taken.
13. Discussion and possible action relating to request to allocate funds from sale of scrap for special equipment purchases  
M/M/S (Rosemeyer, Abramczak) to approve the allocation of the revenues towards the requested equipment purchases. Carried unanimously.

14. Discussion and possible action relating to request from Cuddie Funeral Homes for no parking zone on N. Lincoln St.  
M/M/S (Abramczak, Lawcewicz) to approve temporary no parking signs to be provided by the city that can be put up and taken down by the funeral home as needed for funerals, so long as they notify the city when they are put up and they agree to provide more ample notice for requested police escorts for funeral processions. Carried unanimously.

**CLOSED SESSION**

15. Consider moving into closed session per Wis. Stats. 19.85(1)(f) to discuss the following:

a. Application for Operator's License from Jessica N. Hayes

M/M/S (Lawcewicz, Abramczak) to move into closes session. Carried unanimously.

M/M/S (Lawcewicz, Maslowski) to reconvene into open session. Carried unanimously.

16. Reconvene into open session for any action required as the result of closed session

M/M/S (Abramczak, Wnek) to approve an Operator's License for Jessica N. Hayes on a one-year probationary status. Carried unanimously.

**CLOSING BUSINESS**

17. Comments and suggestions from pre-registered citizens

None.

18. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items

Alderperson Maslowski reported that she had received a complaint from Randy and Leann Klapatauskas regarding their perceived lack of communication by the city regarding the guard rail installed adjacent to their property as part of the Rusch St. culvert project. No action taken.

19. Adjournment

M/M/S (Rosemeyer, Lawcewicz) to adjourn at 8:14pm. Carried unanimously.

\_\_\_\_\_  
Date of Publication

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Ray Stroinski  
Mayor

\_\_\_\_\_  
Randall D. Reeg  
Administrator/Clerk-Treasurer