

MINUTES  
CITY OF THORP REGULAR CITY COUNCIL MEETING  
MONDAY, MAY 14, 2018 AT 5:30PM  
IN THORP CITY HALL

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 5:30pm. In attendance were Mayor Stroinski; Alderpersons Maslowski, Lawcewicz, Abramczak, Rosemeyer, and Wnek; DPW McCredden; Police Chief Schneider; and City Administrator Reeg. Deputy Clerk-Treasurer Pogodzinski and Library Director Beloungy arrived later at ~6:15pm.

**ROUTINE BUSINESS**

2. Comments and suggestions from pre-registered citizens

Carl Zajack (402 E. School St., Thorp) commented on the bidding process for the Skid-Lift and provided a handout.

Danielle Stokosa (113 E. Elm St., Thorp) spoke in favor of granting a pet waiver for her family. Connie Sonnetag (404 W. Main St., Thorp) spoke about needing to re-file police reports, and questioning some fines she had received.

3. Consent Agenda—The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately

a. Approval of minutes from April 9, 2018 Regular City Council meeting

b. Approval of minutes from April 17, 2018 Special City Council meeting

c. Approval of minutes from April 23, 2018 Special City Council meeting

M/M/S (Maslowski, Wnek) to amend the April 9<sup>th</sup> minutes (item #10) to reflect a payment of \$5600 rather than \$5400, and to then approve all as amended. Carried unanimously.

4. Discussion and possible action relating to monthly reports:

a. Administrator's Report, Financial Report, Vouchers, Payroll Register & Journal Entries

M/M/S (Wnek, Maslowski) to approve all as presented with the exception of Check #52467 to Sam's Club for which verification of a statement itemization discrepancy was requested. Carried unanimously.

b. Police Department monthly report

Nothing in addition to the monthly report.

c. Public Works/Utilities monthly report; approval of monthly budget allocation

M/M/S (Rosemeyer, Lawcewicz) to approve the monthly allocation of \$33,840. Carried unanimously.

d. Library monthly report

Nothing in addition to the monthly report.

e. Reports from various committees

None.

f. Reports from elected officials

Alderperson Wnek asked Chief Schneider about getting a portable pedestrian sign placed near Express Mart.

**OLD BUSINESS**

5. Correspondence from Holland's Family Cheese on new and continuing odor mitigation efforts

An additional written Odor Response Plan update had been provided. Alderperson Maslowski noted that she had called a couple times to register odor complaints but had not received a response. No action taken.

6. Discussion and possible action relating to CDBG grant application including:
  - a. Resolution 2018-05-1 “Resolution Adopting a Citizen Participation Plan”  
M/M/S (Rosemeyer, Maslowski) to adopt the resolution. Carried unanimously.
  - b. Resolution 2018-05-2 “Resolution to Commit Matching Funds”  
M/M/S (Wnek, Rosemeyer) to adopt the resolution. Carried unanimously.
  - c. Resolution 2018-05-3 “Resolution to Adopt a Fair Housing Ordinance”  
Reeg noted this was not required due to the fact that the City had a FHO in place with exact language needed. No action taken.
  - d. Resolution 2018-05-4 “Resolution to Adopt a Residential Anti-Displacement and Relocation Assistance Plan”  
M/M/S (Rosemeyer, Lawcewicz) to adopt the resolution. Carried unanimously.
  - e. Resolution 2018-05-5 “Resolution to Authorize the Submission of a CDBG Application”  
M/M/S (Lawcewicz, Abramczak) to adopt the resolution. Carried unanimously.
  - f. Resolution 2018-05-6 “Resolution to Adopt a Policy to Prohibit the Use of Excessive Force and the Baring of Entrances/Exits for Non-Violent Civil Rights Demonstrations”  
M/M/S (Maslowski, Lawcewicz) to adopt the resolution. Carried unanimously.
  - g. Establishing May 23 for a Special City Council meeting for a CDBG public hearing  
Due to the application deadline of May 24, it was agreed by general consensus to hold the meeting May 23, though Alderperson Maslowski noted her inability to attend.
  
7. Discussion and possible action relating to potential changes to ordinances regarding ATV routes  
Reeg asked for clarification from the City Council on their intent for authorizing ATV use on all city streets in order to draft appropriate ordinance language (i.e. hours, ages, purposes). It was agreed by general consensus to table pending further research. It was suggested to check with Stanley, Fairchild and Augusta for their rules.
  
8. Ordinance 2018-05-7 “Ordinance Amending and Ordaining Section 9-2-1 and Creating and Ordaining Section 9-4-7 of the City of Thorp Code of Ordinances Regarding Street Barricades”  
M/M/S (Maslowski, Lawcewicz) to enact the ordinance. Carried unanimously.
  
9. Discussion and possible action to approve position description, job posting, and recruitment schedule for Director of Public Works position  
The position description, job posting and recruitment schedule were all agreed to by general consensus.
  
10. Review and approve 2019-2023 5-year road work plan  
M/M/S (Rosemeyer, Abramczak) to approve the 2019-2023 road work plan (subject to change). Carried unanimously.
  
11. Discussion and possible action relating to bids for Skid-Lift  
During the bidding process, a possible alternate type of lift (SkyJack) was found, and was preferable to the Public Works department. A quote for the alternate equipment was provided by one of the companies bidding on the Skid-Lift.  
M/M/S (Maslowski, Abramczak) to reject all bids for Skid-Lifts, and to rebid for the SkyJack. Carried unanimously.
  
12. Discussion and possible action relating to recently disposed of surplus property including:
  - a. Report on sale prices  
Reeg provided a memo detailing winning bid prices for the 7 items sold. Once again bids on wisconsin surplus.com were much higher than expected. No action taken.

- b. Allocation of revenues from PD surplus for equipment purchases  
M/M/S (Rosemeyer, Lawcewicz) to allocate the \$295 received from police equipment to the police budget for equipment purchases. Carried unanimously.

13. Discussion and possible action to clarify the number of plumbing quotes required for LSL grant program application

Reeg noted that typically two quotes should be required, but there were only two plumbers currently on the precertification list.

M/M/S (Rosemeyer, Lawcewicz) require two quotes. Carried unanimously.

14. Discussion and possible action relating to Well #9/Manganese/W. Lawrence and W. Prospect Street water quality

A brief update was provided. There were some new sediment complaints on W. Prospect St. Flushing, ploy-pigging and weekly water testing had been resumed. A meeting with the DNR was pending regarding PILOT testing as Well #9. No action taken.

*Item #23 was taken out of order at this time. Minutes will be kept in numerical order for record keeping purposes.*

**NEW BUSINESS**

15. Resolution 2018-05-8 “Resolution Approving Updates to City of Thorp Employee Handbook Regarding Seatbelt Use and Accident Reporting”

Aldersperson Maslowski felt that the changes to Section 601 regarding accident reporting and response needed more work.

M/M/S (Maslowski, Lawcewicz) to approve only the changes to Section 745 in the resolution. Carried unanimously.

16. Ordinance 2018-05-9 “Unanimous Annexation Pursuant to Section 66.0217(2) Wis. Stats.”

M/M/S (Rosemeyer, Wnek) to enact the ordinance. Carried unanimously.

17. Discussion and possible action relating to possible creation of a School Resource Officer position within the Thorp Police Department

Reeg noted some preliminary discussions had been held with Chief Schneider and Superintendent John Humphries. The school may be interested in funding half of a full-time position. Reeg noted the City’s portion, after eliminating part-time wages and some OT would likely have a \$20,000-\$28,000 budget impact (depending on actual insurance costs for the new employee). It was agreed to table this pending some further calculation on mil rate impact.

18. Discussion and possible action relating to requests for waivers to limits on the number of domesticated animals per Section 6-1-21(d) of the City of Thorp Code of Ordinances including:

- a. Marni Dutter at 300 S. Washington St.

M/M/S (Maslowski, Wnek) to automatically deny this request by policy due to the applicant not appearing. Carried unanimously.

- b. Lottie Stokosa at 113 E. Elm St.

M/M/S (Lawcewicz, Rosemeyer) to approve a temporary 1 year waiver expiring May 14, 2019) for 4 dogs and a cat, subject to no complaints of vicious acts by the animals. Carried on a 3-2 vote with Alderspersons Maslowski and Abramczak voting no.

19. Ordinance 2018-05-10 “Ordinance Amending Section 13-1-3 of the City of Thorp Code of Ordinances State Uniform Dwelling Code Adopted in the City of Thorp, Wisconsin”  
M/M/S (Wnek, Lawcewicz) to enact the ordinance. Carried on a 3-2 vote with Alderpersons Maslowski and Abramczak voting no.
20. Ordinance 2018-05-11 “Ordinance Amending Section 13-1-2 of the City of Thorp Code of Ordinances Regarding Building Permits and Inspections”  
M/M/S (Wnek, Lawcewicz) to enact the ordinance. Carried on a 3-2 vote with Alderpersons Maslowski and Abramczak voting no.
21. Discussion and possible action relating to recommendation from Public Works & Utilities Board regarding a request for a utility bill adjustment from Joel Frankewicz at 417 W. Main St.  
M/M/S (Lawcewicz, Abramczak) to approve a \$224.55 bill credit. Carried unanimously.
22. Resolution 2018-05-12 “Resolution Approving 2017 Consumer Confidence Report for Water Utility”  
M/M/S (Abramczak, Wnek) to adopt the resolution. Carried unanimously.
23. Discussion and possible action relating to potential SDW Program application including:
  - a. Agreement with SEH for engineering report, plans and specs (concurrent with pilot study to meet June 30, 2018 application deadline)
  - b. Agreement with SEH for SDW application
M/M/S (Wnek, Rosemeyer) to approve both agreements. Carried unanimously.
24. Discussion and possible action relating to request from Town of Thorp resident for potential connection to Thorp Municipal Sewer Utility  
It was agreed by general consensus to require annexation for connection.

**CLOSING BUSINESS**

25. Comments and suggestions from pre-registered citizens  
None.
26. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items  
Aldersperson Maslowski presented a draft version of a City Council mission statement for future review.
27. Adjournment  
M/M/S (Lawcewicz, Rosemeyer) to adjourn at 8:05pm. Carried unanimously.

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Date of Publication

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Ray Stroinski  
Mayor

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Randall D. Reeg  
Administrator/Clerk-Treasurer